



**TOWN OF UXBRIDGE
OFFICE OF THE BOARD OF HEALTH
21 South Main Street
Uxbridge, MA 01569-1851
508-278-8600 X8 Fax 508-278-8604**

**EMPLOYMENT OPPORTUNITY
BOARD OF HEALTH BARN & ANIMAL INSPECTOR
TOWN OF UXBRIDGE**

The Town of Uxbridge Board of Health is seeking a Barn & Animal Inspector. This is a part-time position that is appointed by and serves at the pleasure of the Board of Health. Duties include administrative and inspection work related to rabies control and animal welfare as outlined in the Massachusetts Department of Agricultural Resources and Bureau of Animal Health. The Barn & Animal Inspector is responsible for controlling the rabies population within town, ensure quarantine of potentially affected animals, transmittal of appropriate forms and reports Board of Health and respective agency, check ear tags and date of arrival of out of state cattle, ensure proper procedure of animals in need of rabies testing, and annual barn inspections. All work must comply with regulations outlined in the Massachusetts Department of Agricultural Resources and Bureau of Animal Health. Knowledge in husbandry and handling and care of domestic animals needed experience with collection of common “urban wildlife” is preferred.

Monthly Salary: \$249.00 and additional \$50 per suspected animal with rabies captured and processed

Send cover letter, resume, and three professional references to Michael Morrisette, Chairman, Uxbridge Board of Health, 21 S. Main St., Uxbridge, MA 01569 or email to hr@uxbridge-ma.gov. Position available immediately; Interviews will be held as qualified applications are received. Visit www.uxbridge-ma.gov for a complete job description.

This position is an AA/EE opportunity.



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NOTICE

POSTED: 05/11/2016

NOTICE: Part-Time Job Opening

CLASSIFICATION: Contractor

DIVISION: Board of Health

REQUIREMENTS: Per attached job description

WAGE: \$249.00/month
\$50.00/suspected rabies animal captured and processed

AVAILABLE: IMMEDIATE OPENING

APPOINTING AUTHORITY: Board of Health

Send cover letter, resume, and three professional references to Michael Morrisette, Chairman, Uxbridge Board of Health, 21 S. Main St., Uxbridge, MA 01569 or email to ddelannoy@uxbridge-ma.gov. Position available immediately; Interviews will be held as qualified applications are received. Visit www.uxbridge-ma.gov for a complete job description.

Posted: Town Hall, Library, Fire Department, Department of Public Works, Council on Aging, Police Station

This position will be posted for a minimum of 10 business days

The Town of Uxbridge is an Equal Opportunity Employer

JOB TITLE: Barn & Animal Inspector
DEPARTMENT: Board of Health
REPORTS TO: Board of Health

Summary

Under the general supervision of the Board of Health, the position primarily provides rabies control in domestic animals. Duties include but are not limited to reporting to the Board of Health and Department of Agricultural Resources on exposures, checking livestock, populating reports, and conducting inspections.

Essential Functions

- Controlling rabies in domestic animal populations
- Serve as local government contact for local veterinarian's when a client presents an animal with a potential rabies exposure
- Ensure quarantine of any domestic mammal which bites a human or another domestic mammal for a period of ten days to determine the risk of rabies transmission
- Transmit copies of forms and reports (Notice of Exposure, Order of Quarantine, etc) to Department of Agricultural Resources
- Ensure that animals are properly captured and euthanized and head is properly packaged and submitted to the State Rabies Lab for testing in an event that an animal must be tested for rabies
- Check ear tag numbers and date of arrival of cattle from out of state and report information on the Cattle & Llama Permit
- Assist with other domestic animal disease quarantines in the event of an outbreak
- Perform annual barn inspections to gather census of domestic animal's population, determine health of all animals, and observe housing and ensure ample food and water are supplied
- Issue monthly written reports to the Board of Health
- Report all activities to the Board of Health and any additional agencies as required within 48 hours of any event
- Other office and field work as necessary

Minimum Qualifications

Experience & Knowledge

- Moderate experience in husbandry
- General knowledge in handling and care of other domestic animals
- Experience with common "urban wildlife" and collection of specimens is preferred
- Familiar with domestic animal import requirements and local bylaws and regulations relating to their duties

Ability & Skills

- Willingness and ability to respond immediately to calls relating to potential rabies and quarantine needs
- Requires planning, time management and organizational skills
- Compliance with all regulations of Massachusetts Department of Agricultural Resources and Bureau of Animal Health

Tools and Equipment Used

The employee is required to use a personal computer and general office equipment. The employee is required to operate a Class D motorized vehicle. The employee is required to use traps and catch poles for capture of suspect animals.

Physical Demands

The physical demands listed are representative of those that must be met by the employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is frequently required to sit, talk, hear, stand, and walk. The employee must occasionally climb stairs and balance, lift and/or move up to 40 pounds and bend/stoop in conducting field inspections.

Requires manual dexterity in combination with eye-hand coordination for use of general office equipment and traps and catch poles.

Work Environment

The work environment characteristics described here are representative of those that the employee encounters while performing the essential functions of this job.

Office work: Work is performed with no exposure to dust and dirt due to work in an office setting.

Field work: Work is performed with some exposures of dust, dirt, and other irritants as inspections are often conducted in agricultural settings. It is likely that work is performed with exposure to outside weather extremes (cold or excessive heat), loud noise, potential outbreaks, and fumes/gases.